

November 2, 2016

Dear Board,

The CALU committee has selected ETC as the preferred consultant to perform the Meadowlands Park study. The CALU committee thoroughly vetted both consulting firms beginning September 10th, 2016 and completing the process October 29, 2016. The process involved the following:

- 1) RFP responses distributed to CALU committee September 10th
- 2) Initial round of written questions September 10 to October 11th
- 3) Initial interview with ETC October 11th
- 4) Initial interview with ELS October 14th
- 5) Second round of written questions and answers completed October 20th
- 6) Detailed list of selection criteria distributed to CALU committee October 20th (over 20 selection criteria items)
- 7) References checks with customers completed October 22nd
- 8) Reference checks with city completed October 25th
- 9) CALU committee discussion and recommendation meeting October 28th
- 10) Further input from committee members received October 29th
- 11) Committee solidifies recommendation for ETC October 29th

The CALU committee is preparing information to put on the official website to help keep the Homeowners informed. Both vendors are well qualified. ETC had the best overall proposal and is the Committee's recommended consultant.

Thanks,

Steven D. Bang

Chair, Common Area Land Use Committee