



# 2018 Annual Members' Meeting Homeowner Voting Information and Proxy Form<sup>1</sup>

(One vote per lot. Proxy Holders should bring ID to the meeting. **This form is to accompany the Proxy Authority Limitation and Ballot Form.**)

I, \_\_\_\_\_, attest that I am/we are the Homeowner(s) of the  
Printed Name of Homeowner(s)  
property at \_\_\_\_\_, Camas, WA.  
Address of Lacamas Shores Property

**PLEASE INITIAL ONLY ONCE ON THIS PAGE:**



I/We will vote for ourselves on our own behalf at the Annual Meeting.

**OR**

I/We hereby authorize: \_\_\_\_\_ Board Member Janine Smith<sup>2</sup>



**OR**



\_\_\_\_\_  
Printed Name of Authorized Proxy Holder

to serve as my/our Proxy Holder and to vote on my/our behalf as indicated on the "**Proxy Authority Limitation and Ballot Form**" (pages 3 and 4) at the Lacamas Shores HOA's 2018 Annual Members' Meeting held May 12<sup>th</sup>, 2018, or any related meeting<sup>3</sup>. I understand that issues may come up for a vote that are not listed below or that those issues may be voted on with a different motion other than those stated below.

As a double-check, I understand that a copy of my ballot can be obtained after the meeting upon request to [accountant@LacamasShoresHOA.org](mailto:accountant@LacamasShoresHOA.org).

\_\_\_\_\_  
Lacamas Shores Homeowner(s)/HOA Member's Signature

\_\_\_\_\_  
Date

**Please give the completed form to your Proxy Holder to bring to the meeting**

**OR**

**mail to:**

**P.O. Box 751, Camas, WA 98607,**

**OR**

**Email to: [accountant@LacamasShoresHOA.org](mailto:accountant@LacamasShoresHOA.org).**

Please keep a copy for your records.

This form is valid until the above Meeting and any related meetings are concluded. You may revoke your proxy authority at any time in writing or by attending the meeting in person.

<sup>1</sup> Voting by proxy is a right of each member according to Washington state law RCW 24.03.085(2) and the Lacamas Shores HOA Bylaws, Article VII, Section 3.

<sup>2</sup> Board Member Janine Smith has volunteered as a proxy holder for those who need one and will vote according to the instructions provided on the *Proxy Authority Limitations Form*.

<sup>3</sup> A "related meeting" is any meeting resulting from the 2018 Annual Homeowners' Meeting being postponed/continued/rescheduled/re-noticed, etc.







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For address: \_\_\_\_\_



## PROXY AUTHORITY LIMITATIONS AND BALLOT FORM

**(IN ORDER TO BE VALID, THIS FORM MUST BE PRESENTED WITH THE “HOMEOWNER INFORMATION AND PROXY FORM” AND THE PROXY HOLDER MUST CHECK IN AT THE ANNUAL MEETING.)**

<b>Voting Authority</b> (initial 1 per category)	<b>Item</b>
<p>I authorize my proxy to select their choice on my behalf.</p> <div style="text-align: center;">  </div> <p style="text-align: center;"><b>OR</b></p> <p>I have marked my votes and authorize my proxy to submit them on my behalf.</p> <div style="text-align: center;">  </div>	<p><b>APPROVAL OF THE MINUTES:</b></p> <p>Washington law states that “Minutes of the previous association meeting must be approved at the next association meeting in accordance with the association's governing documents.” RCW 64.38.035(1)</p> <p><b>I vote as follows (select one):</b></p> <p style="margin-left: 40px;"> <input type="checkbox"/> Vote to approve the minutes as written.  <input type="checkbox"/> Vote not to approve the minutes.  <input type="checkbox"/> Vote to _____                 </p>
<p>I authorize my proxy to select their choice on my behalf.</p> <div style="text-align: center;">  </div> <p style="text-align: center;"><b>OR</b></p> <p>I have marked my votes and authorize my proxy to submit them on my behalf.</p> <div style="text-align: center;">  </div>	<p><b>WAIVER OF THE 2017 PROFESSIONAL FINANCIAL AUDIT:</b></p> <p>Washington State law RCW 64.38.045(3) states that “. . . the financial statements of associations with annual assessments of fifty thousand dollars or more shall be audited at least annually by an independent certified public accountant, <u>but the audit may be waived if sixty-seven percent of the votes cast by owners, in person or by proxy, at a meeting of the association at which a quorum is present, vote each year to waive the audit.</u>” A certified audit of the 2014 financials was prepared by CPA firm Fox &amp; Company, finding no significant issues. Our Internal Audit Committee conducted the 2015 audit with no significant issues found. An internal audit is in progress for the 2016 financials. The cost of an independent certified audit is approximately \$4000. If the independent audit is waived, an internal review will be performed.</p> <p>The Board of Directors recommends a vote to waive the audit.</p> <p><b>I vote as follows (select one):</b></p> <p style="margin-left: 40px;"> <input type="checkbox"/> To waive an independent audit for 2017, understanding that a review will still be conducted.  <input type="checkbox"/> To require an audit by an independent CPA.                 </p>
<p>I authorize my proxy to select their choice on my behalf.</p> <div style="text-align: center;">  </div> <p style="text-align: center;"><b>OR</b></p> <p>I have marked my votes and authorize my proxy to submit them on my behalf.</p> <div style="text-align: center;">  </div>	<p><b>BUDGET RATIFICATION:</b></p> <p>Washington law states that unless the owners of a majority of the total votes in the association (i.e., 127 out of our 253 votes) “. . . reject the budget, in person or by proxy, the budget is ratified, whether or not a quorum is present.”</p> <p><b>I vote as follows (select one):</b></p> <p style="margin-left: 40px;"> <input type="checkbox"/> Vote to ratify the 2019 Budget.  <input type="checkbox"/> Vote to reject the 2019 Budget.  <input type="checkbox"/> Vote to _____                 </p>

