

## By-Laws Ad Hoc Committee Charter

### Purpose and Benefit:

Prepare documentation to Update/Amend the Lacamas Shores Homeowners Association By-Laws to comply with Washington State Law, provisions of the Covenants, Conditions and Restrictions and Articles of Incorporation, for consideration and adoption by the Board of Directors. Updating the By-Laws will benefit both Members and the Board in their respective roles in the administration of the governing documents and Committees.

### Background:

The purpose of the By-Laws is to administer the Declaration of Covenants, Conditions and Restrictions applicable to the development, and for the purposes stated in the Articles of Incorporation of the Association. The By-Laws, in effect, are the rules for the Board of Directors to follow as the Executive Branch of the Lacamas Shores Homeowners Association's governmental entities.

### Extent of Update:

Start with the original issue of the By-Laws of 6 July 1988 and update/amend to not only comply with State Law, the CC&R's and Articles of Incorporation, but to further define vague, missing or conflicting terminology, such as, term of office. Also, review amendments to the By-Laws for completeness and/or applicability, and change, if necessary.

### Authority of Committee:

The By-Laws Committee is to recommend and prepare an updated set of By-Laws for Board Approval.

### Schedule:

The benefit of this Update is most effective if considered with the Membership, adopted and executed during the 2016 calendar year.

### Membership:

There shall be at least three (3-5) members that are knowledgeable with the superior governing documents (State Law, CC&R's and Articles of Incorporation) and have business acumen.. Legal counsel review may or may not be advisable. Board Member as advisory member.